ESIP Federation
Executive Committee
October 11, 2007

Attendees: Bruce Caron; Stefan Falke; Tamara Ledley; Carol Meyer; Jami Montgomery; Rob Raskin; Dick Wertz; Tom Yunck

1. Adoption of Minutes
     There were no objections to the minutes by anyone but given the lack of a quorum, the approval of the minutes is tabled until the November meeting.

2. Outreach Activities
     Rob Raskin reported that Chuck Hutchinson, Dick Wertz and he met with Chris Greer and Lucy Nowell of NSF to discuss how the OCI might look at the ESIP Federation in terms of its cyberinfrastructure. NSF seemed receptive to having us do a study of the ESIP Federation and other cyber organizations under existing solicitations. NSF might be interested in funding a workshop instead of a research proposal. The group learned that Chris Greer will be leaving NSF for two years to go on assignment at another agency.

     Dick Wertz and Chuck Hutchinson met with NOAA's Climate Program Office. The ESIP Federation is exploring collaborative work in education (climate literacy), the RISA program, and user workshops with NOAA. Chet Koblinsky will be invited to speak at the winter ESIP Federation meeting. Dick Wertz met with Chuck Wooldridge, NOAA/NESDIS Chief of Staff, to discuss the implementation of the NOAA Cooperative Agreement.

     Tamara Ledley reported on the formation of a Coalition for Climate Literacy, which will work with NOAA to develop the climate literacy framework.
     (http://serc.carleton.edu/ccl/index.html)

     Chuck Hutchinson met with NASA and was told that the Cooperative Agreement was moving ahead.

3. Strategic Planning Working Group - Status & Next Steps
     The Strategic Planning Working Group sent out the member survey last Friday (10/5) and will collect data for approximately one month. Each of the ESIP Type Reps is being asked to contact their respective constituent Assembly Representatives and encourage them to complete the survey.

     Dick Wertz and Chuck Hutchinson are trying to pin down meetings with the ESIP Federation's sponsors. The meetings are expected to be held in November and will be attended by the members of the Strategic Planning Working Group. The full Strategic Planning Working Group will get together after the agency briefings are completed assess the input received and begin drafting a new strategic plan.

4. Funding Update
     The Finance and Appropriations Committee has approved the Education Committee budget as submitted. The Committee submitted its budget of $20,000 and details for

how it would spend those resources. In the future, all Committee budget submissions will go directly to the Finance and Appropriations Committee prior to the full budget's adoption.

5. Winter Meeting Update

Carol Meyer reported that the Foundation has signed a contract with the Embassy Suites Washington DC Convention Center for the 2008 ESIP Federation winter meeting. The meeting website will go up next week, registration will open and speakers are being invited.

Carol Meyer requested information on how to improve the poster session. She noted that demos will be given again, along with traditional poster presentations. Jami Montgomery noted that by the end of the day, people might be tired and not feeling up to absorbing more information. Rob Raskin suggested that we start the reception earlier in the day. Stefan Falke suggested that there are a limited number of monitors available for interactive demos during the poster session. Carol Meyer noted that the posters will be available for viewing throughout much of the meeting.

6. Other Business

Tamara Ledley reported that Paul Houser of George Mason University submitted a NOAA RISA proposal and the ESIP Federation is a project partner. She also reported that the ESIP Federation submitted a letter of intent to NASA on the Education Division Support solicitation.

Rob Raskin reported that NSF has issued its DataNet call from the Office of Cyberinfrastructure. He noted that the ESIP Federation is in a good position to be competitive on this proposal.

The NASA MEASURES awards will be announced soon. It would be desirable to have these funded projects become involved in the ESIP Federation.

Approved: November 8, 2007